



**Request for Quotation**

**03/01/2025**

Delivery Terms	
Exact Address of the project	<b>Habitat for Humanity Kenya</b>
Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by HFHK)	5-10 calendar days from the date issue.
Delivery Schedule	Working days
Preferred Currency of Quotation	Kenyan Shilling
Value Added Tax on Price Quotation	Must be inclusive of VAT and other applicable indirect taxes.
Deadline for the Submission of Quotation	16th January 2025
All documentations, including catalogs, instructions, and operating manuals, shall be in this language	English
Payment Terms	100% upon complete delivery of service.
Habitat For Humanity Kenya will award to:	One or more bidders
Type of Contract to be signed	Contract for goods and services

S/No	Description/Specifications of service	UoM	Qty	Unit Cost	Total Cost
1	Plastic squat hole cover-design attached to the RFQ – Supply and delivery	Pcs	150		
2	Disability plastic latrine seats – Specs/design attached to the RFQ	Pcs	10		
	Transport cost if applicable				
	Sub-Total Cost				
	VAT -if applicable (indicate) 16%				
	Total Final and All-Inclusive Price Quotation (Kes)				

**Delivery Location: Nyanyuki Town**

Quote Validity: \_\_\_\_\_ (Sign & Stamp)

## **EVALUATION CRITERIA: SUPPLY PLASTIC SQUAT HOLE COVERS AND DISABILITY LATRINE SEATS**

### **Stage 1: Preliminary Bid Responsiveness Assessment**

These are mandatory documents to be attached to the tender document. Absence of any of these documents will lead to the bidder being disqualified and will not be considered proceed to the next stage of evaluation.

<b>Item</b>	<b>Requirement</b>	<b>Yes / No</b>
1.	Certificate of Registration/Incorporation.	
2.	Updated copy of certified CR12 Form	
3.	Current Single Business Permit	
4.	Valid KRA Tax Compliance Certificate	
5.	Priced Request for Quotation.	

### **3) Financial Evaluation Criteria**

The bidders who pass the preliminary evaluation will be subjected to a tender price comparison. HFHK will award the Contract to the tenderer whose tender is determined to be substantially responsive to the tender documents and who has offered the lowest evaluated tender price.

**Plastic disability toilet seat**



**Specifications for plastic squat hole cover for pit latrine**



